

Facility Committee

6-4-14

Meeting Minutes

1. **Welcome and Introductions**....
2. **Review of the notes from the previous meeting** –
3. **Review of our Facility Committee’s Job**..(as outlined on the 1-30-14 Facility Issue Situation document)
4. **What you hear in the community**..... If you hear comments in the community that are not true or that concern you, please let me know. This will allow us to be aware of the fallacies so that we can correct them.PR and sharing correct information is extremely important for each of us to do. You are our ambassadors for the students of Potosi. **Comments from some community members were shared and discussed. The Brochure was discussed for our Committee to share with the people we encounter. We also went over the District’s Strategic Plan.**
5. **Functionality**
 - a.) H.S. Gym Storage Wings (steps, organization). Not adding onto the gym.
Reutilizing the current storage space to become a useable gym space.
 - b.) Additional practice space for volleyball and basketball adding on to the gym.
 - c.) Removal of Carpeted Areas
 - d.) Communication System Throughout School (VOIP speaker system)
 - e.) One centralized office location (instead of three) for principal, superintendent, secretaries, curriculum coordinator, bookkeeping, technology coordinator, building and grounds coordinator, K-12 Counselor, nurse area, detention room area, special education director/ school psychologist.
 - f.) Weather controlled storage area
 - g.) Commons Area / Cafeteria Area open area up, reorganize lunch serving set up
 - h.) Commons Area High School / Gym Entrance
 - i.) Home Economics / Concession Room (remodel/change location)???
 - j.) A short cut way for fans to get from the front parking lot to the football field.
Possible hallway through the building?
 - k.) Kitchen Equipment Upgrades
 - l.) Evaluate All Usable Space for Operating Efficiency
 - m.) Convert computer labs to mobile labs on a cart. Create larger rooms for multi-purpose spaces --for classes and different groups of students to work in teams on projects.
We discussed the above locations and decided to table this item until the next month when Jamie was available to take the committee on a walk to each of the items above.
6. **Rating the priority** on a scale of 1 to 3 for each item under “Functionality”
 - 1 = Low Priority**
 - 2 = Middle Priority**
 - 3 = High Priority**
7. **Next meeting** is scheduled for 6:00 pm in the cafeteria on Wednesday, July 2 **Changed to August 6.**

Homework...for everyone to please identify 1 or 2 people and urge them to go on a facility tour (2nd Wed. of each month) with Jamie. Please send me their name and email address.