

Potosi School District  
**Facility Committee Meeting**  
3-5-14

**Meeting Minutes**

**Attendance:** Ron Saari, Jamie Pierce, Ted Bode, Lisa Gotzinger, Bill and Mary Uppena, Criag Bierman, Curt McMahon, Keith Oyen, Bill Whitaker, Rick Kruser, Jeannie Udelhoven, Larry Kalina, Mark Siegert, Heather Feigum (CESA 10 energy auditor), RachelZimmer (structural engineer)

**1. Welcome and introductions**

2. **Initial List of Concerns and Needs** – Looking at the “School as a Whole” instead of in isolated areas. The initial list was shared and briefly discussed. This list is divided into five categories: Energy Efficiency, Functionality, Accessibility, Health and Safety, and Aesthetics/Building Integrity.

3. **Utilizing our current space to maximize student learning** – examining our learning spaces to fit our educational needs. A document entitled “Learning Spaces” was shared and briefly discussed which outlines recommendations on how our current space should be structured to increase student engagement, collaboration, and small learning groups.

4. **Long Term Master Plan** – This is the main mission of our committee, so that understanding regarding our facilities is coherent and assures that decisions are sound. This will become our “road map,” and will provide a consensus future vision that is aligned to our district’s mission. Tentative steps include:

- a.) Educational Programming – to ensure flexibility of space use
- b.) Technology and its integration into our planning
- c.) Business Planning – financial sustainability, costs, return on investment
- d.) Assessment of Facilities – by outside experts
- e.) Project needs – needs are developed, scoped, prioritized, and sequenced into short, medium, and long term. Alternative scenarios explored
- f.) Validation – Stakeholder validation for educational, financial, and political sensitivities
- g.) Final Master Plan – based on feedback from stakeholders, and is a map of the journey to get from now, to where we want to be
- h.) Communication – sharing it with our school community

**5. Brief Discussions regarding:**

- a.) Keith Livens possible donation of \$400,000 for auditorium
- b.) PEP Grant for fitness equipment
- c.) This committee will meet on the first Wednesday of each month
- d.) Heather Feigum shared an initial Energy Usage Benchmarking Summary

6. **Next meeting** is scheduled for 6:00 pm in the cafeteria on Wednesday, April 2.