



Employment Application
Potosi School District
128 Highway 61 North
Potosi, WI 53820
(608) 763-2162

Please send completed application to the address above, attention Christa Abell,
or email to abellic@potosisd.k12.wi.us

POSITION APPLYING FOR: _____

PERSONAL INFORMATION

Name _____ Date _____

Address _____ City _____ Zip _____

Telephone _____ Alternate Phone _____ E-Mail Address _____

Have you ever been convicted of a felony? _____ No _____ Yes. If yes, explain: _____

EDUCATIONAL BACKGROUND

High School

Name and location _____

Course of Study _____

Did you graduate? _____ No _____ Yes _____ Diploma or HSED? _____

Post-Secondary Education and Training

Please provide a copy of any post-secondary transcripts with this application, if applicable.

1. Name and location _____

Course of Study _____

Did you graduate? _____ No _____ Yes _____ Degree or certification _____

2. Name and location _____

Course of Study _____

Did you graduate? _____ No _____ Yes _____ Degree or certification _____

SPECIAL TRAINING OR SKILLS

Languages, machine operation, etc. that would benefit you in the job for which you are applying:

**Potosi School District
128 Hwy 61N
Potosi, WI 53820**

Authorization, Release, and Certification Statement

I authorize the Potosi School District to investigate my personal employment history and I authorize any former employer, person, firm, corporation, or government agency to give the Potosi School District any information regarding my employment history.

If I should be offered a position, I understand that a crime information records check will be conducted on me through the Wisconsin Department of Justice. (A criminal record does not constitute an automatic bar to employment and will be considered only if the circumstances of the conviction relate to the circumstances of the particular job in question.)

In consideration of the Potosi's School District's review of this application, I release from all liability and/or legal claims the Potosi School District and every person seeking or providing information, whether it be oral or written. A photocopy of this release shall be as valid as the original, and may be relied upon by all persons providing information.

If employed, I agree to comply with all the rules and regulations of the Potosi School District. I also understand that employment is subject to the satisfactory investigation of the application. I understand any false statements or misrepresentation of facts are grounds for dismissal. I hereby certify that the statements above are true and correct to the best of my knowledge and belief.

Applicant Signature _____ Date _____

Date of Birth _____ Social Security _____